

## Property Use Policy

Faith Bible Church (FBC) desires to glorify God by being good stewards of the facilities that God has entrusted to our care. When the use of these facilities is consistent with our goals, we also desire to be a blessing to our community.

1. Any permission granted for use of church facilities may be revoked by the elders at its discretion. The use of this property is a privilege and not a right, provided by the sacrificial generosity of church members. FBC reserves the right to refuse the use of this property for any reason.
2. All facilities of the church can only be used for activities which glorify God as revealed in the Bible and are consistent with our purpose and beliefs as a church. Therefore, no gambling, fighting, quarreling, profane language, obscenity, inappropriate dancing, narcotics, nicotine products or intoxicants are allowed on FBC property. Anyone participating in such behavior on FBC property will be required to leave the premises immediately. All music must be submitted (including lyrics in some cases) for approval. No use of these facilities may conflict with normal church ministry usage by holding, advancing, or advocating beliefs or practices that conflict with the Bylaws and Statement of Faith of FBC (2 Cor 6:14; 1 Thes 5:22), including, but not limited to, "same-sex marriage" ceremonies and other unions which Scripture forbids (Rom 1:18-32; 1 Cor 6:9-11; 1 Tim 1:8-11; etc.).
3. All applications for non-church ministry usage shall be completed and signed on forms provided by FBC no more than 3 months before the scheduled event and not less than 1 month before the scheduled event. All requests should be forwarded to ministry heads to verify availability. Ministry heads have 24 hours to respond to the request once contacted. Once approval is given, the booking will remain tentative until the deposit is received. Church ministry events take priority over all other events.
4. No church facilities shall be used before 7:00am or after 11:00pm Monday-Friday or 8:00pm Saturday, or anytime on Sunday, unless special approval has been granted by the elders.
5. Adequate adult supervision and sponsorship is required of all groups using church facilities.
6. Use of the facilities is restricted to only those rooms that are approved for use (not counting the foyer, hallways and bathrooms).
7. Church furniture and/or equipment shall not be moved by anyone who is not a church employee without permission of the employee "in charge." When permission has been granted, church equipment, such as tables and chairs, must be returned to original placement, unless arranged otherwise prior to the event.
8. No equipment, material, or supplies shall be removed from the facilities without prior approval.
9. Persons or organizations using church facilities shall be responsible for ALL SETUP and CLEANUP (unless other arrangements have been made) and damage to church facilities and equipment beyond normal wear or loss of property. Documentation of who will setup and cleanup the facilities needs to be provided with the application for use.
10. Any use of church facilities shall comply with county ordinances and all state and local fire, health, and safety laws.
11. The church representative on duty shall have the power to enforce the rules and regulations of this policy. This representative should see that all lights are turned off and that all doors and windows are locked upon departure.
12. A group with authorization to use these facilities is permitted to allow entrance only to persons of the approved organization with the exception of FBC members who may need to use other portions of the building.
13. All organizations or groups seeking use of the church premises must designate an authorized individual who will be held responsible on behalf of the organization or group for seeing that all conditions of the policy are met and for the signing of the application for use and liability waiver.

14. Any event that charges a fee in the use of our property must obtain prior approval.
15. Donations for all usage apart from the regular ministries of our church:
  - a. Deposit of \$200 (If you cancel 2 weeks before the event date, then the deposit will be returned in full. Cancellation within 2 weeks of the event but before the event begins will only receive a refund of \$100. If FBC cancels the event, the full deposit will be returned.) The deposit must be paid once tentative approval is given and before the date is reserved on the church calendar.
  - b. \$ 20/Hour for janitorial, audio-video personnel.
  - c. \$ 20/Hour for on-site supervision from the time of setup to cleanup.
  - d. \$200 for use of auditorium.
  - e. \$100 for use of kitchen or fellowship room.
  - f. \$ 25 for use of each classroom.
16. Wedding Policy:
  - a. Because the Bible teaches that marriage is God-ordained as the union between one man and one woman (Gen 2:24; Mt 19:4-6; Mk 10:6-9; Eph 5:31), no pastor or elder of Faith Bible Church is allowed to officially participate in nor can the property be used for any marriage ceremonies different than this, including "same-sex marriage" ceremonies and other unions forbidden by Scripture (Lev 18:1-30; 20:10-21; Mt 19:3-12; Rom 1:18-32; 1 Cor 5:1-11; 6:9-11, 18; Gal 5:16-21; Eph 5:3-5; Col 3:5-11; 1 Thes 4:1-8; 1 Tim 1:8-11; Rev 21:8; 22:15; etc.).
  - b. The couple needs to:
    - 1) Qualify for marriage according to how the Bible defines marriage (between a man and a woman for life; See the Addenda in FBC's Statement of Faith).
    - 2) Provide a written statement explaining why they are unable to use their home church for the wedding ceremony.
    - 3) Complete a property use application form and liability waiver.
    - 4) Complete premarital questionnaires to satisfy the elders that the bride and groom:
      - a) Are both believers, with a credible profession according to the Bible.
      - b) Are not under the discipline of another church.
      - c) If divorced, have the Biblical right to remarry.
      - d) Will participate in our premarital counseling or an approved equivalent.
    - 5) Submit ceremony details. This includes any music used for the ceremony and/or a reception held at FBC property.
    - 6) Agree to arrange and pay for all support personnel and equipment through FBC.
    - 7) Have a sponsor that attends FBC that will agree to be at the church during the rehearsal and wedding ceremony.
  - c. The elders shall then review the documents and determine the appropriateness of using the facility for the ceremony. In order to satisfy the questions above, the elders may require a meeting with the prospective bride and groom.
  - d. Only FBC pastors or other approved (by FBC) clergy are permitted to perform ceremonies at FBC facilities. The member of the pastoral staff asked to perform the ceremony shall accept or decline such invitation based on his own preferences and convictions, but in harmony with these guidelines and the Bible.
17. Violations of any rule or regulation may be cause for IMMEDIATE revocation of any permit granted for use of church facilities.
18. This permit is non-transferable.
19. For all non-church sponsored events, the group or person using the facilities will be required to show proof of liability insurance coverage in the amount of at least \$500,000. The user must also sign a "Property Usage Form" that includes the "Indemnity and Hold Harmless Agreement."
20. Faith Bible Church, its officers, members, and employees will assume NO responsibility for properties left on church premises or injuries that occur on church premises.